

2026

# TRAINING CATALOG

*Simplifying HUD & LIHTC Compliance*



**DeSilva  
Housing Group**

CONSULTING & TRAINING

# About Our Training

At DeSilva Housing Group, you get the best of both worlds: our team members have deep experience in contract administration and in training. We get what you do because we have done it ourselves. And we want to serve you well.

Our firsthand experience in HUD Multifamily and the LIHTC program allows us to share proven strategies that ensure compliance while promoting operational efficiency.

We know that owners who provide ongoing training to their staff have better staff retention, more efficient leasing operations, and in turn, more financial viability than those that don't prioritize this. Let us help contribute to your overall success!

Compliance training is our passion. It is the foundational service that has established our staff's reputation in this industry as subject matter experts, and as incredibly effective communicators and trainers. We pride ourselves on keeping trainings highly interactive and engaging.

What follows is a bit more about our team members as well as our training courses. Please reach out to [info@desilvahousinggroup.com](mailto:info@desilvahousinggroup.com) if you have any questions on our offerings.

A handwritten signature in black ink that reads "Jenny DeSilva". The signature is written in a cursive, flowing style with a large initial "J" and "D".

# Not Your Ordinary HUD & LIHTC Training Company

**DESILVA HOUSING GROUP** PROVIDES HUD & LIHTC TRAINING OFFERINGS THAT ARE AVAILABLE AS INSTANT DOWNLOAD, THROUGH LIVE WEBINARS OR ON-SITE SESSIONS, DEPENDING ON THE PREFERENCES AND NEEDS OF THE CLIENT.

## **LEVEL OF DIFFICULTY**

Each session is categorized as New Manager, Intermediate, or Advanced. Our variety of classes – some of which are offered as progressive series – are well-suited for those new to the industry and looking to establish fundamental skills, as well as those looking for intermediate and advanced level topic discussions.

## **PRICING**

Publicly-offered webinar trainings are priced at \$150/per person, per/session.

Private training engagements are custom-priced based on several key factors, including:

- Format (Webinar or On-Site Delivery)
- Number of Participants
- Length and Scope of the Training
- Lead Time Between Inquiry and Requested Date
- Estimated Travel Expenses (if applicable)

We tailor each private training to fit your organization's unique needs and schedule. Contact us for a personalized quote!



# Meet The Team



**JENNY DESILVA, COS, TACCS, CMH**  
PRESIDENT & CEO

Jenny DeSilva is the President and CEO of DeSilva Housing Group and has more than 25 years of experience in affordable housing. She is a recognized industry compliance expert with extensive consulting and training knowledge in HUD's Multifamily Housing programs.

After earning her Bachelor's Degree from the University of Texas at Austin, Ms. DeSilva began her career in the affordable housing industry as a Director for HUD's Project-Based Section 8 Contract Administrator for Texas and Arkansas. Over the course of fourteen years, she held two directorships, overseeing staff that processed monthly HAP Requests as well as staff that conducted Management and Occupancy Reviews at HUD communities every year.

In 2014, Ms. DeSilva shifted her focus to develop her new role in the industry as an approachable consultant and passionate trainer for housing professionals. She served in leadership roles for two consulting and training entities before opening her own firm in January 2022.

When not training, Ms. DeSilva provides quality assurance and technical expertise to vendors offering TRACS compliance software. She has participated in multiple peer groups charged with developing new TRACS industry specifications and in shaping MOR audit procedures that foster consistency amongst various oversight agencies.

She currently serves as a HUD technical assistance subcontractor. This role includes providing nationwide TRACS and Secure Systems technical assistance to owners.

Jenny DeSilva is a Certified Occupancy Specialist, Tax Credit Specialist, and Certified Housing Manager.



**AMANDA PIPER, COS**  
VP OF MARKETING AND BUSINESS OPERATIONS

Amanda Piper has more than 15 years of experience in communications and public relations.

At DeSilva Housing Group, Amanda's mission is to make it as easy as possible for clients to receive and understand critical information about the affordable housing industry. She is responsible for creating and disseminating email newsletters and blog posts, spearheading relationships with industry partners, managing our presence at conferences and events, updating company social media, and maintaining our website.

Prior to joining DeSilva Housing Group, Amanda worked at Edelman, a global communications firm, helping brands promote and evolve their businesses. She has worked on behalf of companies such as Nestle, Shell, WD40, and more.

# Meet The Team



## **LAUREN MONACO, CPO, COS, MORS, FHC** SVP OF CLIENT ENGAGEMENTS

Lauren Monaco has over 13 years old experience in the affordable housing industry. Before joining the DeSilva Housing Group team, she oversaw the leasing and recertification duties at a 288-unit affordable senior housing high-rise in center city Philadelphia, PA.

Lauren holds an undergraduate degree in Psychology from Rutgers University and a Master's Degree in Education from Wilmington University. She is a certified Fair Housing Specialist, a Certified Professional of Occupancy, and a Certified Management and Occupancy Review Specialist.

Her vast experience in the affordable housing arena and familiarity with a variety of TRACS software platforms affords her the unique opportunity to identify client needs and effectively present them with services to improve their efficiency, compliance, and overall leasing operations.

Lauren spearheads new engagements and partnership agreements with new clients and customizes solutions based on their unique needs and goals. Lauren also oversees the deployment of purchased compliance policies and procedures to the DeSilva Housing Group's clientele. She is a certified Fair Housing Specialist, a Certified Professional of Occupancy, and a Certified Management and Occupancy Review Specialist.



## **BRIAN GAMBLE, CPO, MORS, FHC** VP OF COMPLIANCE AND CONSULTING SERVICES

Brian Gamble has been working in the affordable housing industry since 2008, having worked for the Project-Based Contract Administrator for Texas and Arkansas and two different multi-state third-party management companies specializing in affordable housing.

In addition to Brian's nearly two decades of experience in HUD's multifamily housing programs, Brian has overseen properties participating in Tax Credit, HOME, CDBG, AHDP, and numerous local affordable housing programs. He is also intimately familiar with HUD's PBRA RAD program, having managed compliance for 16 conversion properties.

Before entering the affordable housing industry, Brian earned a dual major in Economics and Spanish from the University of Texas. He is a Certified Occupancy Specialist, Tax Credit Specialist, Housing Credit Certified Professional, Blended Occupancy Specialist, Multifamily Housing Specialist, and RAD PBRA/LIHTC Management Specialist.

# HUD: New Manager Series

## **NAIL THE INTERVIEW: ASK SMARTER, LISTEN BETTER**

Calling all new staff involved in move-in and recertification interviews—this session is your launchpad to success! A well-executed interview doesn't just gather information—it streamlines the entire certification process, saving managers time, stress, and costly delays.

How sharp is your interview process? Are your application and recertification forms up-to-date and fully compliant, or are they due for a refresh? Are you asking the right questions the first time, or finding yourself chasing down missing details days later?

In this dynamic, hands-on class, you'll learn how to fine-tune your interviewing techniques, ask smarter questions, and confidently support your income determinations—all while conducting faster, more effective interviews. Don't miss this opportunity to boost your confidence and efficiency from Day One!

## **MASTER THE MATH: INCOME & RENT CALCULATIONS MADE EASY (AND ACCURATE!)**

Whether you're brand new to housing or a seasoned manager ready to sharpen your edge, this class is your essential toolkit for navigating eligibility and rent calculations with confidence and clarity.

Dive into the critical “what counts and what doesn't” when it comes to income—because getting it right matters. You'll learn how to correctly annualize various income types and handle complex scenarios like fluctuating wages, student income, self-employment, and even today's growing trend of peer-to-peer cash transfer apps.

We'll also break down when you can rely on EIV Income Reports as your sole source of verification—and when you absolutely can't. Join us for this must-have session and leave empowered to make accurate determinations, avoid costly errors, and succeed in a world where things aren't always black and white!

## **CRACK THE CODE ON ASSET DOCUMENTATION**

Asset verification can feel like a maze—but this intermediate-level class will give you the map and the confidence to navigate it like a pro! If you're conducting tenant interviews and need to confidently tackle the difference between cash value and market value, current income and imputed income, or when an asset becomes an income source—this is the session for you.

Through real-world examples and hands-on exercises, you'll dive into the many faces of assets—from the straightforward to the downright confusing—and learn how to value them accurately. Plus, we'll equip you with smart, practical techniques to help households identify all their assets upfront, so you're not chasing missing information later.

Get ready to sharpen your skills, boost your accuracy, and take control of asset verification with clarity and confidence!



“Jenny made the webinar both informative and entertaining! She breaks down complex topics with ease and keeps things fun and engaging. The real-world examples were super helpful. If you want to learn and enjoy the process, DHG's webinars are a must!”

# HUD: New Manager Series

## DEMYSTIFYING DEDUCTIONS: FROM GRAY AREAS TO CLEAR ANSWERS

Get ready to level up your deduction game! In this interactive course, you'll learn exactly who qualifies for which deductions—and how to calculate them with precision and confidence.

We're diving deep into the nitty-gritty: from sorting out medical expense mysteries (yes, even those shoeboxes full of receipts!) to navigating what's in, what's out, and where to draw the line on eligibility. We'll tackle tough questions like: *Is that a valid medical expense? How do you fairly project childcare costs for school-aged kids? What verification is really required?*

This isn't just theory—prepare to roll up your sleeves as we put your knowledge to the test with real-world scenarios that challenge even seasoned pros.

If you're ready to stop second-guessing and start mastering deductions, this class is for you!

## VERIFICATION ESSENTIALS: SHARPEN YOUR SKILLS & UNCOVER WHAT YOU'VE BEEN MISSING

Calling all leasing professionals! If verifying income, assets, and expenses is part of your daily routine, this intermediate-level class is your next step toward mastering the process.

Are your forms really doing the job? Are you asking the right questions—or missing key details? Have you nailed down the verification hierarchy, or is your recert process still a bit of a puzzle? And what about that unreported income that keeps popping up year after year?

In this high-energy, hands-on session, you'll discover fresh, practical techniques to streamline your recertifications and strengthen the accuracy of your verifications—making your 50059 calculations rock-solid.

Walk away with tools you can use immediately to take the guesswork out of the process and feel confident in every certification you complete!

“Jenny is an excellent facilitator, and I am super grateful! Being brand spanking new to this industry, this was exactly what I needed to gain a better understanding of why I take certain steps in the interview and recertification process.”

## BEHIND THE SCENES WITH TRACS: UNLOCKING HUD'S DATA SYSTEM

New to HUD's TRACS system? This beginner-friendly course will give you the essential tools to understand and navigate TRACS with confidence!

We'll break down the basics: When are submissions due? What types of files are being sent? What really happens during TRACS nightly processing—and how can you decode those mysterious messages to make sure your HAP payments arrive on time?

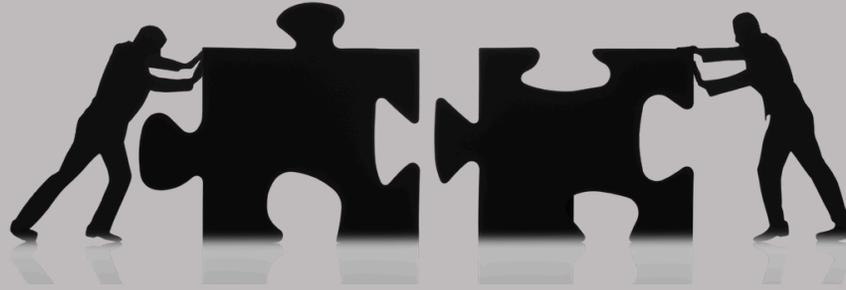
But that's just the beginning! You'll also discover powerful reports within TRACS that can help your site stay ahead of the game, prepare for Management and Occupancy Reviews, and spot trends in your tenant data before they become problems.

If you're ready to take the guesswork out of TRACS and start using it as a powerful tool—not just a requirement—this is the class for you!



# LIHTC: New Manager Series

This five-part, interactive training series is designed to provide new property management professionals with a comprehensive understanding of Low Income Housing Tax Credit (LIHTC) program compliance from a national perspective. Participants will gain foundational knowledge of LIHTC program requirements, eligibility determination, program rules, and compliance standards — equipping them with the tools necessary to manage LIHTC properties with confidence and accuracy.



## 1) LIHTC PROGRAM INTRODUCTION AND FOUNDATIONS

This foundational session introduces participants to the history, purpose, and structure of the LIHTC program. We'll explain federal and state requirements, including the concept of minimum set-asides, income and rent restrictions, and critical compliance documents like the 8609, LURA, and IRS 8823 Guide. Through an example property scenario, participants will see how these requirements shape property operations and compliance responsibilities.

## 2) INCOME ELIGIBILITY & INCOME LIMITS

Our second session is all about income, and we'll be addressing both HOTMA and Pre-HOTMA standards. Participants will learn what is and is not considered income, which sources are excluded, and when streamlined methods may be used to verify it. Additionally, we'll review HUD verification protocols and demonstrate how to find and apply income and rent limits for your property.

## 3) ASSETS, THE STUDENT RULES AND CERTIFICATIONS

Our second session is all about income, and we'll be addressing both HOTMA and Pre-HOTMA standards. Participants will learn what is and is not considered income, which sources are excluded, and when streamlined methods may be used to verify it. Additionally, we'll review HUD verification protocols and demonstrate how to find and apply income and rent limits for your property.

## 4) ADVANCED COMPLIANCE RULES AND PREVENTING NONCOMPLIANCE

On day 4, our participants will learn about additional LIHTC program rules that impact property operations. We'll examine rent limit enforcement, the Next Available Unit Rule, and Vacant Unit Rule, and explain procedures for casualty loss and ensuring properties remain open to the general public. The session includes a review of common audit findings, how to avoid them, and practical tools like checklists to help property teams stay compliant.

## 5) PRACTICAL APPLICATION - PUTTING IT ALL TOGETHER

In our final session, participants will apply the knowledge gained throughout the series to real-world scenarios. We'll work through comprehensive case studies, reviewing applicant files, income calculations, rent limit monitoring, and compliance documentation. This practical, interactive session reinforces critical skills and prepares attendees to confidently manage LIHTC properties.

“By the end, I felt much more confident navigating the layers of LIHTC regulations and ready to apply what I'd learned on the job. Whether you're brand new or just need to strengthen your foundation, this series is a great investment in your success.”

# Intermediate Offerings

## **EIV 101: WHAT TO PRINT, WHEN TO FILE, AND HOW TO STAY AHEAD**

Feeling overwhelmed by EIV? You're not alone—but help is here! This energizing introductory course breaks down HUD's EIV system into simple, clear steps that will leave you feeling confident and in control.

We'll explore the monthly and quarterly reports found in the EIV Master File and show you how to use the Existing Tenant Search like a pro. You'll learn exactly when to print reports, what the data is really telling you, and where everything belongs for easy access and compliance.

Packed with real-life examples and visual screenshots, this course is perfect for visual learners and anyone looking to get organized before their next Management and Occupancy Review.

Walk away with the clarity and tools you need to make your EIV files audit-ready—and stress-free!

## **ACE YOUR CERTIFICATIONS: INTERVIEW SMARTER, VERIFY FASTER, CERTIFY CONFIDENTLY!**

Ready to turn every certification appointment into a smooth, productive win? This dynamic class will sharpen your interviewing skills so you can gather everything you need—quickly and efficiently.

Next, we'll unlock the secrets of HUD's income verification hierarchy to help you sidestep recertification delays and nail accurate, on-time certifications—even when third parties don't cooperate.

Using real-world scenarios, you'll master how to pinpoint the correct effective dates for interim recertifications based on timely tenant reporting. Plus, we'll explore smart strategies for when to delay and combine certification actions to keep your workflow seamless.

Jump into this interactive webinar and learn how to keep the certification ball rolling—no more bottlenecks, just results!



## **FROM CONFUSION TO CLARITY: NAVIGATING HUD SECURE SYSTEMS**

Let's face it — HUD's Secure Systems can be incredibly difficult to navigate. The system is filled with confusing abbreviations, rigid processes, and a specific sequence of steps that can leave even experienced users frustrated and unsure of what to do next.

This webinar is designed to remove the guesswork. Whether you're trying to access APPS, iMAX, EIV, or TRACS, we'll guide you through the full process — from business partner registration to assigning users to the correct contracts — so you can complete critical compliance tasks and avoid disruptions to your daily operations.

You'll receive a comprehensive handout with step-by-step instructions and screenshots to help you follow along during the session and reference later.

If HUD's systems have ever left you confused or stuck, this is the training you need — clear, direct, and designed to help you take control.

## **DON'T LEAVE MONEY ON THE TABLE: SPECIAL CLAIMS FOR MAXIMUM RECOVERY**

Every dollar counts—are you claiming what you're owed? Special Claims are a powerful tool for Section 8 Owners to recapture lost revenue from vacancies, unpaid rent, and tenant damages after move-out—but only if you know how to use them effectively.

In this high-impact session, you'll learn the ins and outs of all three types of Special Claims, which HUD forms you need, and how to complete them correctly the first time. We'll walk you through the essential supporting documents that can make or break your submission—and give you smart strategies for timing your claims to get the most approved.

Don't let another opportunity slip by. Join us and learn how to take full advantage of Special Claims and bring those lost funds back where they belong—into your budget!



# Intermediate Offerings

## MOR MASTERY: NAVIGATE HUD'S NEW FINAL RULE & ACE YOUR NEXT REVIEW!

This updated intermediate class dives into the game-changing HUD MOR Final Rule and the impact of risk-based scheduling on your property reviews.

Whether you're a new manager gearing up for your first MOR or a seasoned pro needing a clear update, this course answers the burning questions: What should you expect? What will the reviewer focus on? How is your score calculated? And how often will these MORs happen?

We'll break down each of the four critical stages of the MOR, spotlight key occupancy elements on HUD Form 9834, demystify scoring, and share practical strategies to boost your results.

Think you don't have time or need MOR training? Ask yourself—can you really afford not to? Get ready to take control and ace your next MOR with confidence!



“DHG’s trainings are hands down the best around! The content is clear, practical, and immediately useful. Plus, the instructors bring great energy that makes learning enjoyable. I always leave feeling confident and ready to apply what I’ve learned!”

## VAWA COMPLIANCE MADE CLEAR: PROTECT RESIDENTS & PERFECT YOUR POLICIES

HUD Multifamily owners—are you fully up to speed with the latest Violence Against Women Act (VAWA) requirements? With multiple reauthorizations shaking up policies, forms, and recertification procedures, staying compliant is more important than ever.

How have you adapted? Do you have a comprehensive Emergency Transfer Plan in place—and does it check all the boxes?

Join this interactive webinar to learn exactly what protections and options must be offered to VAWA survivors during application, housing assistance, and beyond. We'll guide you through the must-have updates to your policies, interviews, screening, recertifications, and termination processes to ensure you're fully compliant and ready to support your residents.

Don't miss this chance to empower yourself and safeguard your community!

## MASTERING WAITING LISTS: FAIR HOUSING & EFFICIENCY

Ready to take control of your waiting lists like a pro? In this dynamic session, you'll learn the essential rules owners must follow to capture eligibility info accurately, follow fair applicant selection procedures, and stay fully compliant with Fair Housing regulations.

Discover how your waiting list isn't just paperwork—it's a powerful tool that shapes your future marketing strategy! You'll also get expert tips on keeping this vital document secure, audit-ready, and transparent.

We'll dive into the pros and cons of manual versus digital waiting lists, when and how to close your list, and how to add clear, detailed notes to explain unit assignments. Real-world scenarios will challenge your understanding of preferences, offer rejections, and more.

Don't underestimate the impact of effective waiting list management on Fair Housing and Section 504 compliance—join us and become a waiting list rockstar!

# Advanced Offerings

## THINK YOU KNOW COMPLIANCE? PROVE IT!

How fast can you think on your feet when the tough compliance questions hit? This advanced-level course is designed for experienced compliance staff and seasoned managers ready to put their knowledge to the ultimate test.

We're turning up the heat with challenging, real-world scenarios covering the student rule, income-capping exceptions, asset valuation methods, verification do's and don'ts, interim recert timing, and when rent increase notices are truly required.

But here's the twist—each scenario is presented without revealing the regulatory topic up front. It's a true test of your instincts, experience, and expertise—all delivered in a supportive, interactive format that makes learning fun (and just a little competitive).

Ready to see what you're really made of? Step into the hot seat and prove your compliance mastery!

## REPAYMENT AGREEMENT BOOTCAMP: ADVANCED TOOLS FOR COMPLIANCE STAFF

Are you ready to dive deep into the world of subsidy repayment agreements? This advanced-level course is built for compliance pros who handle recertifications through TRACS software—and want to sharpen their skills to the next level.

Together, we'll explore real-life scenarios that trigger repayment agreements and uncover exactly why the overpayments happened—pinpointing which lease obligations were missed. You'll learn practical, preventative tips to reduce future repayments and strengthen your compliance process.

Then, we'll roll up our sleeves and practice calculating overpaid subsidy balances, determine when these amounts hit the voucher, and walk through reporting them step-by-step using HUD's new repayment agreement schedule.

Using a realistic case study, you'll also learn how to handle repayment breakdowns—when tenants fall behind, you'll know exactly what to do next.

This hands-on, high-impact session will leave you feeling confident, capable, and fully in control of repayment reporting. Don't just keep up—stay ahead!

## NEW TO PRA 811? GET THE CONFIDENCE YOU NEED TO CRUSH COMPLIANCE

Just stepped into the world of HUD Multifamily Housing through a PRA 811 Rental Assistance Contract on your tax credit property? Then this is the webinar you can't afford to miss!

While this session doesn't replace full foundational training, it does zoom in on the unique leasing procedures and eligibility restrictions that set PRA 811 apart from other HUD Multifamily programs. You'll walk away with a clear, easy-to-follow matrix to help you stay on track.

Don't let a surprise audit from your state Grantee catch you off guard. Instead, get the tools and confidence you need to ensure your policies, tenant files, and leasing practices are rock-solid—and audit-ready.

Join us and make PRA 811 compliance one less thing to stress about!



## MOR READY: SHARPEN YOUR LEASING & OCCUPANCY COMPLIANCE BEFORE THE REVIEW

Feeling the pressure of an upcoming MOR? You're not alone—but this advanced class is here to turn that anxiety into action!

We'll zero in on the key leasing and occupancy procedures that HUD reviewers scrutinize most, helping you uncover hidden risks and build a smart, actionable "To Do" list to avoid findings before they happen.

Whether you're chasing a better score or aiming to maintain a strong track record, this session will give you the clarity, tools, and confidence to walk into your MOR prepared—and walk out with the rating you deserve!

# Advanced Offerings

## RAD READINESS: POWER THROUGH YOUR CONVERSION WITH CONFIDENCE

Converting a Public Housing or PRAC community to Project-Based Section 8 under RAD? Whether you're preparing, in the thick of it, or freshly closed, this dynamic, interactive webinar is your ultimate roadmap for a smooth, successful transition.

We'll help you build a clear, step-by-step task list and timeline to keep your project on track and ahead of deadlines. From gaining access to HUD Secure Systems to revamping leasing and occupancy procedures for full Multifamily compliance, you'll tackle the crucial steps that make or break your RAD rollout.

Plus, get expert guidance on choosing the right TRACS-compliant software—the critical decision that keeps your operations running seamlessly and your subsidy payments flowing without a hitch.

This is your chance to take the stress out of RAD and replace it with strategy, structure, and success!

## MASTERING YOUR AFHMP: DEMOGRAPHICS, DATA & DYNAMIC OUTREACH

Is it time to update your Affirmative Fair Housing Marketing Plan (AFHMP)? This advanced, hands-on session is your roadmap to getting it done efficiently, accurately, and with confidence!

Every five years, AFHMPs must be reviewed, and depending on certain circumstances, refreshed. HUD's Form 935.2A requires owners to dig into detailed demographic data from tenants, waiting lists, and surrounding communities using U.S. Census resources. Sound technical and overwhelming? Don't worry, we've got you covered.

We'll walk you through the process live using a sample property and show you exactly how to navigate Census data like a pro. You'll get insider tips to ensure your revised plan checks every box and stands up to review.

Plus, we'll wrap up with creative, low-cost marketing strategies that can boost your outreach efforts without draining your advertising budget.

Don't let your AFHMP update become a headache—join us and leave with the tools and confidence to get it done right!

## HOTMA COMMUNICATION STRATEGIES: SAY IT CLEARLY, SAY IT RIGHT

HOTMA changes are here—and with them come challenges not just for managers, but for the households they serve. How you communicate these changes can make all the difference.

In this practical, solutions-focused session, you'll learn how to craft clear, accurate, and easy-to-understand written notifications tailored to both current and prospective residents. From timing and delivery methods to content that respects individual needs—including those with disabilities or Limited English Proficiency—we'll show you how to get the message across the right way, every time.

We'll also break down what's required, what's discretionary, and how to customize your communication plan for your specific property.

Leave this session with real tools, smart templates, and confidence in your ability to deliver HOTMA updates that reduce confusion and build trust. Because in times of change, how you say it matters just as much as what you say!



“The RAD Readiness webinar was super helpful—clear steps, practical tips, and great advice on TRACS-compliant software. Highly recommend for anyone working on a RAD conversion!”



# Advanced Offerings

## HOUSE RULES RELOADED: PROTECT YOUR PROPERTY, INFORM YOUR RESIDENTS

House Rules aren't just paperwork—they're the foundation that protects both landlords and residents by setting clear expectations and boundaries. As a required lease attachment, they're one of the most powerful tools for enforcing community standards. Yet shockingly, many owners haven't updated these vital documents in decades!

Do you know the current regulatory limits on what can—and can't—be included in your House Rules? Are there important conversations your rules are missing? When was the last time your community's House Rules were thoroughly reviewed for compliance and effectiveness?

Outdated or incomplete rules can weaken your ability to enforce policies and defend your property in legal situations. Whether your rules need a quick refresh or a major overhaul, this webinar dives deep into best practices drawn from real-world experience—helping you craft clear, compliant, and enforceable House Rules that stand strong.

Get ready to transform your House Rules into a powerful shield that keeps your community safe, fair, and well-managed!

## TAX CREDIT TENANT ELIGIBILITY

This dynamic course is tailor-made for property and compliance professionals who want to master the ins and outs of tenant eligibility. We'll go beyond the basics and tackle essential topics like income calculation, the LIHTC student rule, and rent determinations—with real-world examples and interactive discussions to bring the material to life.

You'll walk away with a strong foundation for staying compliant with federal and state requirements, including how eligibility ties directly to your property's set-asides.

But that's not all—HOTMA has shaken things up! We'll break down the new definitions of income and assets, explore how state agencies are responding, and show you exactly how these changes impact tenant eligibility. Plus, we'll review the form updates you may need to make to stay in compliance.

Whether you're new to compliance or need a refresher on the latest regulations, this course will leave you informed, confident, and ready to tackle eligibility challenges head-on.

## WHERE HUD MEETS LIHTC: NAVIGATING LAYERED COMPLIANCE

Ready to tackle the challenge of managing a property funded by both HUD and LIHTC? Join us for this dynamic, must-attend session where we break down the best practices for successfully layering Project-Based Rental Assistance (PBRA) with the Low-Income Housing Tax Credit (LIHTC) program.

Perfect for property and compliance staff who are experienced with HUD programs and stepping into the world of LIHTC, this session covers everything you need to start strong and stay in compliance. We'll highlight common missteps and how to avoid them—so you're not just keeping up, but staying ahead.

Dive into key topics like household eligibility, income limits, student rules, certification requirements, and rent-setting strategies—all tailored to the unique challenges of operating a layered PBRA/LIHTC property.

Through real-world examples and practical insights, you'll gain the foundational knowledge and confidence to manage dual-compliance properties with ease.

Don't let layered funding trip you up—learn how to navigate both worlds seamlessly and efficiently!

